



Healthwatch Stoke-on-Trent Advisory Board
Thursday 07 September 2023 10am
Virtual
Advisory Board Meeting Agenda

	Item	Enclosure <i>(Paper, Verbal etc)</i>	Outcome <i>(Noting, Decision etc)</i>	Presenter
1	Welcome and Apologies			Chair
2	Declaration of Interests			All
3	Mins of last meeting 2023 04 27	Enc. 01	Approval	Chair
4	Work Programme Project Updates	Verbal	Noting	CE
5	Meeting feedback reports by HAB members/ staff/ CE	Draft Agenda	Noting	CE
6	Intelligence/Feedback update – public issues	Verbal	Noting	CE
7	Decisions to be made by the Advisory Board	Verbal	Noting	CE
	A Escalation to HW England/ CQC			
	B Publish a report / agree a recommendation made in a report: Annual Report - already approved but to record formally in minutes and take any comments Living with: Parkinson's disease	Enc. 02	Retrospective approval	
	C Request information from commissioners/ providers	Enc. 03	Approval	
	D Which premises to Enter and View and when (Completion of the Enter and View visit checklist is required)			
	E Decision about subcontracting/ commissioned work			
	F Whether to report a matter concerning your activities to another person- e.g. CCG, Voluntary Sector, another Healthwatch, Advocacy services			
	G Which health and social care services HW is looking at for priority project			
	H Refer a matter to Overview and Scrutiny committee			
	I Breach/s of the decision-making process			
8	Health and Social Care Issues from the public	Verbal	Noting	CE
9	AOB			Chair
10	Date and Time of Next Meetings: • 7 December 2023, 10am – 12noon			

Chair – Healthwatch Advisory Board Chair

CE - Chief Executive